

NETTLESTEAD PARISH COUNCIL
PARISH COUNCIL MEETING 5th APRIL 2018 AT 7.45PM,
NETTLESTEAD VILLAGE HALL, NETTLESTEAD

Members Present

Cllr David Meredith (chairman)
Cllr Emily Salter
Cllr Anita Van Hensbergen (vice-chair)
Cllr David Thomas
Cllr Alan Hill
Cllr Edward Walter

Also in attendance – the Clerk Mrs Michelle Rumble

1. APOLOGIES FOR ABSENCE

Cllr Jackie Bennett

2. DECLARATION OF PECUNIARY OR PERSONAL INTEREST IN ANY ITEM ON THE AGENDA

Where any councillor has a Disclosable Pecuniary Interest (as defined in the Members' Code of Conduct) in any matter to be considered at a meeting of the Council, a committee, sub-committee or joint committee, they must withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter unless a dispensation has been obtained from the Monitoring Officer. There were no declarations of interest.

3. CO-OPTION OF A NEW COUNCILLOR

One resident was interested in filling the vacancy on the Parish Council. It was **RESOLVED** by all members present to Co-opt Mr Edward Walter onto the Parish Council. Mr Walter signed all the relevant forms, handed them back to the Clerk who will forward to Maidstone Borough Council. Mr Walter was welcomed by everyone to the Parish Council.

4. MINUTES OF LAST MEETING

The minutes of the meeting held on the 1st March 2018 were approved and signed as a true and correct record, **RESOLVED** by all member's present, as were the Closed Session minutes from the 1st February 2018.

5. MATTERS ARISING FROM THOSE MINUTES

None

6. NEIGHBOURHOOD WATCH

Cllr Salter reported that there had been a break in to a property along Maidstone Road, where property was stolen and the horses were allowed to wander into the road.

7. POLICE REPORT

No report

8. CHATTERBOX

Cllr Bennett was not in attendance, so no report received.

9. PARISH MAGAZINE

The Clerk had received the Members Grant of £250.00, but was advised that this was the last year funding for this could be applied for. Cllr Van Hensbergen had collected advertising income for the 2017/18 year totalling £1495.00, which was excellent.

10. VILLAGE HALL

No update

11. KGV FIELD

Grounds Maintenance

The new Grounds maintenance contractor has carried out their second cut of the season, and the Council were happy with the work. It was also confirmed that the Grounds maintenance contractor will empty the bin in the KGV Field. The Grounds Maintenance Contractor had also carried out a cut at the Church and other smaller areas in the Parish. Cllr Salter asked whether the piece of ground opposite the Railway Pub was in the specification to be cut. The Clerk will seek clarification on this.

The Clerk had received three quotes for the work to the Trees.

Quote 1 – Down to Earth - £1890.00

Quote 2 – Prestige Tree Care - £2155.00

Quote 3 – Oak wick – A quote of £250.00 was given, the large Ash tree overhanging the main B2015 Maidstone Road was hopefully going to be cut under resilience works funded by UK Power Networks at no cost to the Parish Council – this is still to be clarified. The Clerk will contact Steve Ellis from Oakwick on this matter.

It was **RESOLVED** by all members present to accept the quote from Oakwick – this is on the understanding that the large Ash will be taken down under resilience works. If this is not the case the Parish Council will consider all quotes again.

12. HIGHWAYS AND FOOTPATHS

11.1 Highway matters

Cllr Meredith is still in the process of drafting a letter to Maidstone Borough Council on the parking matters for Bryant Close.

A Councillor spoke on the matter of parking and that there is on occasion two large coaches parked in the car park – the Clerk will speak with Golding Homes on this once she has received the necessary details from the Councillor.

The Clerk will also carry out a site visit to Nettlestead and report any overhanging vegetation to either the residents whose property it is on or to the local Council whether it be Maidstone Borough or Kent County Council – The Clerk will purchase a Hi-Vis Vest in order to be safe.

13. CORRESPONDENCE

Cllr Meredith had received correspondence from Teston Parish Council asking if they would be interested in a meeting with both them and Watlingbury regarding the Railway Crossing in Nettlestead. The Parish Council did not feel it was necessary for the Parish Council to meet with them. Cllr Meredith will inform Frances Fielding of their decision.

14. STREET LIGHTING CONTRACT

The Clerk had received contact from SSE Contracting stating that they could no longer maintain the Contract for the Parish Council due to re-location of the branch, and they would like to terminate the contract early.

The Clerk had spoken with a new provider, Streetlights of Meopham, who had offered to take over the contract with the Parish Council at the same cost of £55.02 per month. It was **RESOLVED** by all members present to terminate the contract with SSE with immediate effect and take out a new Contract with Streetlights with immediate effect. The Clerk will contact both parties informing them of their decision. The Clerk will also forward a list of all Nettlestead Parish Council owned streetlights to the new contractor and to all members.

15. GDPR

The new GDPR rules are due to come into effect on the 25th May 2018 and the Parish Council must comply with these. One of the rules is for the Parish Council to have a Data Protection Officer – this is not allowed to be the Parish Clerk. The Clerk had received two quotes, one from LCPAS for £150.00 per annum, and the second from Microshade VRM at a cost of £295.00 for the first year and £160.00 thereafter. The latter quote included the provision of appropriate draft policies. The members present **RESOLVED** to accept the quote from Microshade VRM. The Clerk will inform the company of their decision.

16. PLANNING

New applications

New applications

None

OUTCOME OF PREVIOUS APPLICATIONS

None

ENFORCEMENT

None

17. FINANCIAL MATTERS

17.1 To make payments

RESOLVED by all members to make the following payments, all cheques will be signed outside the meeting.

				NPC Cheque List	5th April 2018
Cheque No	Gross	VAT	Nett	Supplier	Details
001956	£444.00	£74.00	£370.00	Capel Groundcare	GM Contract - second month
001957	£340.00	nil	£340.00	Rita Parkinson	Parish magazine printing - March and April
001958	£115.65	£5.51	£110.14	Eon	Street lighting energy - February
001959	£500.63	nil	£500.63	Mrs Michelle Rumble	Salary - April
001960	£65.48	£0.44	£65.04	Mrs Michelle Rumble	Expenses - April
	£1,465.76	£79.95	£1,385.81		

- 17.2. Budget monitoring report to 5th April 2018
- 17.3. Budget monitoring report to 31st March 2018
- 17.4. Bank Reconciliations - Cllr Meredith and the Clerk both signed these.

18. FUTURE AGENDA ITEMS

Parking update – Bryant Close
GDPR
Tree work – KGV Field

19. DATE OF NEXT MEETING

The next meeting will be the Annual Meeting, Annual Parish meeting and will be on the 10th May 2018, commencing at 7.45pm

There being be no further business the meeting closed at 9.35pm